FALCON CIVIC CENTER
137 – 4TH STREET NORTH
CENTRAL CITY, IOWA 52214

FALCON CIVIC CENTER RENTAL AGREEMENT

DATE RESERVED: _____ **TIME:** _____

NAME: _____

ADDRESS: _____

HOME PHONE: _____ **CELL PHONE:** _____

REASON/PURPOSE: _____ **DATE OF BIRTH:** _____
(Renters must be 21 years of age or older)

Will this event be primarily attended by persons under the age of 18? YES ____ NO ____

ALCOHOL: YES_____ NO _____
(Proof of Insurance as required on the Hold Harmless/Indemnification Agreement)

Rental Fee: $100.00 for the day and is due when agreement is submitted.

TOTAL RENT PAID:$ _____ PAID ON _____

$150 Deposit Required When Key is Picked Up
(Key must be picked up during normal City Hall business hours)

Key# _____ Picked up by _____ on _____ Deposit Paid by: Cash / Check / CC

City Hall
137 Fourth Street N. Suite 1
Central City, Iowa 52214

Phone: 319-438-1713
Email: clerk@centralcityia.gov

Falcon Civic Center requires a responsible adult 21 years of age or older to oversee event and be present at all times during rental period for all activities involving minors.

I hereby agree to follow all the Falcon Civic Centers and acknowledge receipt of a copy of said rules. I hereby acknowledge that if I cancel the Civic Center rental with less than 72 hours notice of my rental my rental fee will not be refunded. Cancellation must be done during weekly business hours from 7:30 a.m. to 4:00 p.m. Monday through Friday. I acknowledge that I am the individual responsible for the care and maintenance of the Civic Center during the period of use for which it is being rented. I agree to indemnify and reimburse the City of Central City for any and all damages resulting to City property from the use of the Civic Center, normal wear and tear excepted. I understand that failure to abide by the provisions in the rental agreement, Civic Center Rules and/or on the clean-up checklist will result in the loss of my damage deposit, and/or additional costs with a minimum charge of $200.00. The Falcon Civic Center does have a high-quality surveillance system and will have proof to hold parties accountable for their actions.

I further understand that the City of Central City reserves the right, in its sole discretion, to unilaterally cancel and/or revoke this rental agreement and/or terminate the planned use/event in progress, for any reason, including but not limited to: if utilization is for purposes other than that disclosed herein; or if inaccurate information is disclosed herein; or if the use/event is deemed hazardous to the public health, safety or welfare; or for noncompliance with any application Central City Ordinance or State or Federal laws and regulations.

_____ Date: _____/_____/_____
SIGNATURE OF RENTER

Falcon Civic Center keys must be picked up prior to 4:00 p.m. at Central City City Hall on Friday prior to a weekend rental or the last day of the scheduled work week if near an observed holiday. Please call City Hall at 319-438-1713 for holiday operating hours to arrange pick up. Any rentals that do not arrive on time to pick up their rental keys will be charged a $50.00 fee taken out of their deposit for city staff time. Civic Center keys shall be returned to City Hall within 48 hours following the event.

_____
Initial to acknowledge key pickup policy

Keys provided will open the front door of the building. For your convenience, keys may be dropped in the slot on the front of the building after your rental.

City Hall
137 Fourth Street N. Suite 1
Central City, Iowa 52214
Phone: 319-438-1713
Email: clerk@centralcityia.gov

HOLD HARMLESS/INDEMNIFICATION AGREEMENT

This Hold Harmless/Indemnification Agreement (the "Agreement") is made this _____ day

of _____, _____, between
Month Year

_____ _____
Name Address

_____ _____
City State Zip Code

(hereinafter referred to as "Renter) and the Falcon Civic Center/City of Central City (hereinafter referred to as "Civic Center")

1. Renter will not serve alcoholic beverages to any minor in violation of Iowa Law. Alcoholic beverages will not be served in conjunction with the use of the Falcon Civic Center unless, and until, the Renter has provided the City with proof of liability insurance.

2. The Renter agrees to indemnify, defend, and hold harmless the City, its officers, agents, and employees from and against any and all claims, damages, losses, liabilities, judgments, and expenses, of whatever nature, including reasonable attorney fees arising from, during or in conjunction with the Renter's use of the Falcon Civic Center, which may be caused in whole or in part by any act or omission of the Renter, or by any agent or employee of the Renter.

3. The Renter agrees to indemnify, defend, and hold harmless the City, its officers, agents, and employees from and against any and all claims, damages, losses, liabilities, judgments, and expenses of whatever nature, including reasonable attorney fees, arising from, during or in conjunction with the Renter's use of the Civic Center.

4. The Renter further agrees to indemnify and reimburse the City for any and all damages resulting to City property from the Renter's use of the Civic Center premises, normal wear and tear excepted.

5. The Renter agrees that its use of City property as contemplated in this Agreement will be in compliance with all applicable City ordinances, State and Federal laws and regulations.

6. Should it become necessary for the City or someone on their behalf to incur costs and expenses to retain the services of an attorney to enforce this Agreement or any portion hereof, or to present a defense to claims arising from the situations identified above, the undersigned agrees to pay the City all costs and attorney fees hereby expended or for which liability is incurred.

7. The City reserves, and the Renter recognizes and accepts the City's absolute right to terminate usage of any City facility including but not limited to the Civic Center at any time if any violation of this Agreement or City rules and/or procedures for such use are violated.

8. The undersigned, signing on behalf of _____(Organization), is empowered by said entity and by the authority of its Board of Directors, if applicable, to bind said Renter to the terms and conditions of this Agreement

_____ Date:_____/_____/_____
Signature of Renter

_____ Date: _____/_____/_____
Approved By

City Hall
137 Fourth Street N. Suite 1
Central City, Iowa 52214

Phone: 319-438-1713
Email: clerk@centralcityia.gov